



UNIVERSITY OF ALBERTA
FACULTY OF REHABILITATION MEDICINE

Continuing Professional Education



How to Complete the Online Application to Faculty of Rehabilitation Medicine Graduate Certificate Programs



STEP 1 GO TO:

https://graduate-studies-apply.ualberta.ca/urd/sits.urd/run/siw_ipp_lgn.login?process=siw_ipp_app_crss



Faculty of Graduate Studies and Research

Existing User Login

[Sign In](#)

[Forgot Your Password?](#)

Don't have an account yet?



[Create Account](#)



Faculty of Graduate Studies and Research

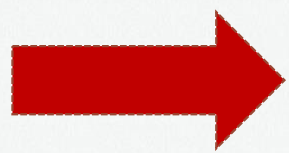
Create a New Account

Password requires:

- At least ten (10) characters.
- Both uppercase and lowercase letters.
- At least one number or special character.

By clicking 'Create Account' you agree to the [Privacy Policy](#).

Enter your information and click 'Proceed'





Faculty of Graduate Studies and Research

Logged In: Shawn Drefs

[Logout](#) | [Program Search](#)

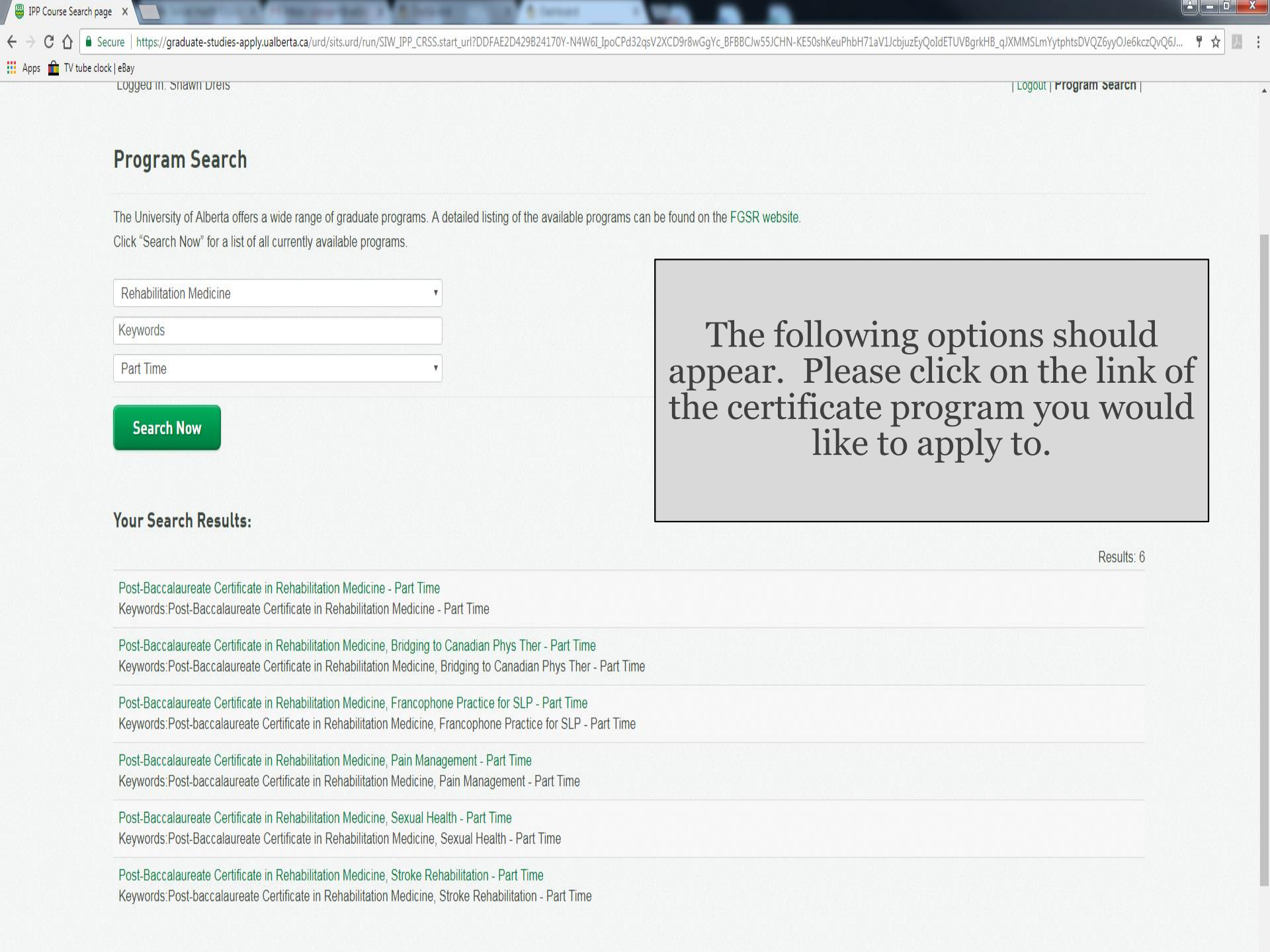
Program Search

The University of Alberta offers a wide range of graduate programs. A detailed listing of the available programs can be found on the [FGSR website](#).
Click "Search Now" for a list of all currently available programs.

Rehabilitation Medicine ▾
Keywords
Part Time ▾



Select 'Rehabilitation Medicine' and 'Part-time' from the drop down menu and then press 'search now'



Program Search

The University of Alberta offers a wide range of graduate programs. A detailed listing of the available programs can be found on the [FGSR website](#).
Click "Search Now" for a list of all currently available programs.

Rehabilitation Medicine ▼
Keywords
Part Time ▼

Search Now

The following options should appear. Please click on the link of the certificate program you would like to apply to.

Your Search Results:

Results: 6

[Post-Baccalaureate Certificate in Rehabilitation Medicine - Part Time](#)
Keywords: Post-Baccalaureate Certificate in Rehabilitation Medicine - Part Time

[Post-Baccalaureate Certificate in Rehabilitation Medicine, Bridging to Canadian Phys Ther - Part Time](#)
Keywords: Post-Baccalaureate Certificate in Rehabilitation Medicine, Bridging to Canadian Phys Ther - Part Time

[Post-Baccalaureate Certificate in Rehabilitation Medicine, Francophone Practice for SLP - Part Time](#)
Keywords: Post-baccalaureate Certificate in Rehabilitation Medicine, Francophone Practice for SLP - Part Time

[Post-Baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time](#)
Keywords: Post-baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time

[Post-Baccalaureate Certificate in Rehabilitation Medicine, Sexual Health - Part Time](#)
Keywords: Post-Baccalaureate Certificate in Rehabilitation Medicine, Sexual Health - Part Time

[Post-Baccalaureate Certificate in Rehabilitation Medicine, Stroke Rehabilitation - Part Time](#)
Keywords: Post-baccalaureate Certificate in Rehabilitation Medicine, Stroke Rehabilitation - Part Time



Faculty of Graduate Studies and Research

Click the 'Apply' button

Logout Program Search

Logged In: Shavn Drefs

Graduate Certificate in Rehabilitation Medicine, Pain Management - Part Time

Please confirm the correctness of the selected program and the corresponding academic year, mode of attendance, program start date before clicking the "Apply" button. Please be aware that, once you make your selection, you will not be able to change it without starting a new application.

Academic Year	Mode of Attendance	Program Start Date	Application Open Date	End Date	
2018/2019	Part Time	January 2019	June 01, 2018	March 15, 2019	Closed
2018/2019	Part Time	September 2018	January 01, 2018	September 20, 2018	Closed
2019/2020	Part Time	September 2019	January 01, 2019	September 15, 2019	Apply
2019/2020	Part Time	January 2020	June 01, 2019	March 15, 2020	Apply
2020/2021	Part Time	September 2020	January 01, 2020	September 15, 2020	Not open yet
2020/2021	Part Time	January 2021	June 01, 2020	March 15, 2021	Not open yet



Back to Search

University of Alberta - Postgraduate Studies Application Form

Secure | https://graduate-studies-apply.ualberta.ca/urd/sites.urd/run/SIW_IPP_CRSO

Find a Person | ONEcard | Bear Tracks | Maps | Email & Apps | eClass | Libraries |

Faculty of Graduate Studies and Research

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Post-Baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time

Application Closing Date: March 15, 2017

Please visit the department website to review the specific requirements of your program, and contact the department directly if you have any questions. As requirements vary by program, this step is critical before you continue completing your application.

Mandatory fields are marked with an asterisk (*) and must be completed in order to submit your application.

Hold your cursor over the ⓘ icon to display additional information and/or instructions relating to that field.

Please do not use quotation marks, special characters (&,%,\$) or letters with accents (including Chinese characters) when entering text in this online application form. The system does not support these symbols. Use of these types of characters or symbols will prevent submission of your completed form.

This application must be submitted by September 28, 2017. After this date the application will be deleted.

Personal Information Languages Academic History References Funding / Supervisors Documents Declaration

Personal Information

* Title	<input type="text" value="Please Select"/>
* First Name ⓘ	<input type="text" value="SHAWN"/>
Middle Name	<input type="text"/>
* Family Name ⓘ	<input type="text" value="DREFS"/>
Previous Family Name	<input type="text" value="Previous Family Name"/>
* Gender	<input type="text" value="Please Select"/>
* Date of Birth	<input type="text" value="29/Jun/1972"/>
* Country of Birth	<input type="text" value="Please Select"/>
* Country of Citizenship ⓘ	<input type="text" value="Please Select"/>
* Citizenship Status in Canada	<input type="text" value="Please Select"/>

If applicable, please select one or more.

- Re-admission ⓘ
- Doctoral Program Transfer ⓘ

Enter the requested information and then click the 'save' button near the bottom of the webpage. If there are any input errors the field will remain red.

Once you have saved the page click on the 'next' button near the bottom of the webpage.

University of Alberta - Postgraduate Studies Application Form

Secure | https://graduate-studies-apply.ualberta.ca/urd/sites.urd/run/SIW_IPP_CRSO

Mailing Address

* Address Line 1	<input type="text" value="Address Line 1"/>
Address Line 2	<input type="text" value="Address Line 2"/>
Address Line 3	<input type="text" value="Address Line 3"/>
* City/Town ⓘ	<input type="text" value="City/Town"/>
* Country	<input type="text" value="Canada"/>
* Province/State	<input type="text" value="Alberta"/>
* Postal Code/Zip Code	<input type="text" value="Postal Code/Zip Code"/>
* Primary Telephone Number ⓘ	<input type="text" value="Primary Telephone Number"/>
Alternate Telephone Number	<input type="text" value="Alternate Telephone Number"/>
* Email Address	<input type="text" value="Email Address"/>

* Is your home address different than your mailing address? Yes No

Emergency Contact

* First Name	<input type="text" value="First Name"/>
* Family Name	<input type="text" value="Family Name"/>
* Relationship	<input type="text" value="Please Select"/>
Email Address	<input type="text" value="Email Address"/>
* Primary Telephone Number	<input type="text" value="Primary Telephone Number"/>
Alternate Telephone Number	<input type="text" value="Alternate Telephone Number"/>

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Post-Baccalaureate Certificate in Rehabilitation Medicine, P

Please visit the [department website](#) to review the specific requirements of your program, and contact the continue completing your application.

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Complete each of the following sections.

***Note – No references are required for certificate programs

***No funding/supervisors are required for certificate programs.

- Personal Information
- Languages
- Academic History
- References
- Funding / Supervisors
- Documents
- Declaration

Language Proficiency Information

* First (Primary) Language

Speaking	<input type="radio"/> High	<input type="radio"/> Medium	<input type="radio"/> Low
Reading	<input type="radio"/> High	<input type="radio"/> Medium	<input type="radio"/> Low
Writing	<input type="radio"/> High	<input type="radio"/> Medium	<input type="radio"/> Low

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Personal Information Languages Academic History References Funding /

Education

You must declare your post-secondary academic record to date, including complete and incomplete programs of study. Enter the post-secondary institutions you have attended in chronological order, starting with the most recent/current. You will be required to scan and upload each page (front and back) of your most recent official academic document.

Institution 1

* Institution 

If Other Please Specify

* Country of Institution

* Degree Name 

* Degree Status

* Start Date * End/Anticipated End Date

Complete the academic history section. Please note that all prior post secondary institutions attended must be included.

*****For North American Institutions: TRANSCRIPTS MUST HAVE A PRINT DATE NO MORE THAN 12 MONTHS FROM THE DATE OF APPLICATION**

Reference 1

* Name: Shawn Drefs
* Academic Rank/Job Title: CPE Director
* Company/Organization/Institution Name: University of Alberta
Contact Telephone Number: 7804921587
* Email Address: sdrefs@ualberta.ca
* Type of Reference: Academic

Reference 2

* Name: Shawn Drefs
* Academic Rank/Job Title: CPE Director
* Company/Organization/Institution Name: University of Alberta
Contact Telephone Number: 7804921587
* Email Address: sdrefs@ualberta.ca
* Type of Reference: Academic

Reference 3

* Name: Shawn Drefs
* Academic Rank/Job Title: CPE Director
* Company/Organization/Institution Name: University of Alberta
Contact Telephone Number: 7804921587
* Email Address: sdrefs@ualberta.ca
* Type of Reference: Academic

You do not need references for certificate programs. However the application still requires you to complete this page.

Please fill in the following information in all three of the reference fields:

- Name: Shawn Drefs
- Academic Rank: CPE Director
- Company/org/institution: University of Alberta
- Phone: 7804921587
- Email address: sdrefs@ualberta.ca
- Type of Reference: Academic

Click 'Save' and then click 'Next'

Back

Save

Next

Faculty of Graduate Studies and Research

Logged In: Shawn Drefs


| Logout | See All Applications | Program Search |

Post-Baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time

Application Closing Date: March 15, 2018

Please visit the [department website](#) to review the specific requirements of your program, and contact the department directly if you have any questions. As requirements vary by program, this step is critical before you continue completing your application.

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Click on the 'no' option.
Click 'save' and then 'next'

- Personal Information
- Languages
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Scholarships and Awards

Provide information on any scholarships or awards, external to the University of Alberta, you have applied for. You may enter up to five scholarships and/or awards.

* Do you have any scholarships or awards external to the University of Alberta that you expect to receive?

- Yes
- No

Supervisor

A research supervisor is required in order to be admitted to this Department. Select the name(s) of your supervisor(s) from the drop down lists below. Please note you must have previously corresponded with these faculty member(s) and a tentative supervisory arrangement has been agreed to.

If known please select your potential supervisor

Second Supervisor?

Back

Save

Next

Master of Science, University of Alberta, Edmonton, AB

Maximum file size is 10MB and the acceptable file formats are PDF, JPG and PNG.

Official Transcript/Marksheet in the Original Language*

Select File....

Official Transcript/Marksheet English Translation

Non English transcripts require that you also upload a certified English translation.

Select File....

Degree Certificate in the Original Language

Select File....

Degree Certificate English Translation

Select File....

Department Checklist

Some University of Alberta departments have specific requirements. Visit the [department website](#) to check if any specific templates or documents are required for your application.

- The maximum allowable file size is 5MB and the acceptable file formats are PDF, JPG and PNG.
- Ensure all security features (e.g. passwords and encryption) are removed from the documents before uploading them.
- For large files (e.g. videos) please provide the applicable URL in the 'Other Comments' field at the bottom of the page, along with any additional comments you may wish to include.

Curriculum Vitae / Resume

Upload Curriculum Vitae / Resume in PDF

Select File....

Research Statement

Upload a formal written summary (1-2 pages, single-spaced) of personal, professional, and research objectives during their MSc or PhD program. The student (not the proposed supervisor) must write the summary.

Select File....

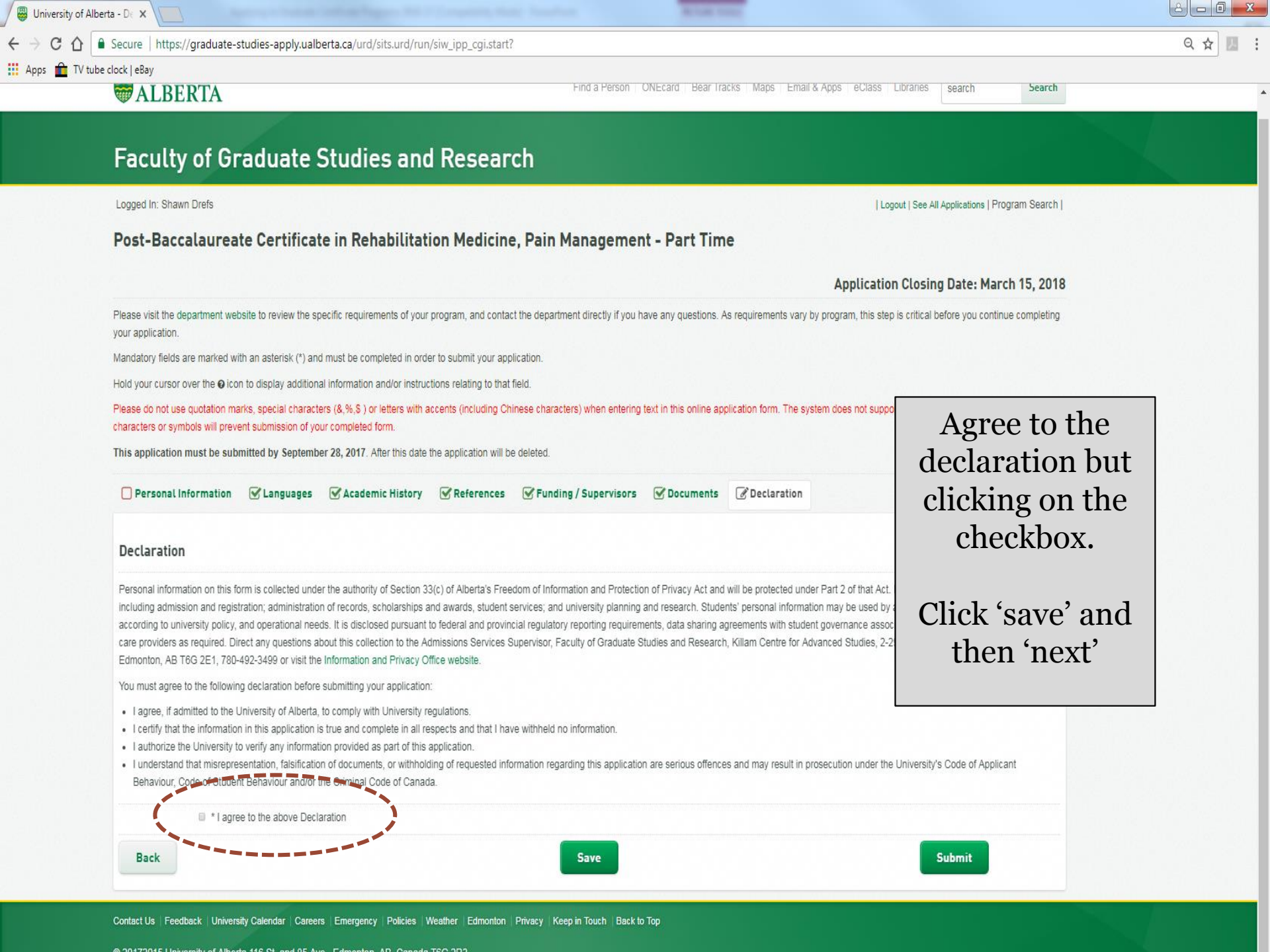
Other Comments

Upload the required transcript and degree certificates if applicable.

Transcripts must be a copy of the original degree transcript (unofficial transcripts will not be accepted).

Please note that we **do not require you to submit:**

- 1) Curriculum Vitae
- 2) Research Statement



Faculty of Graduate Studies and Research

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Post-Baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time

Application Closing Date: March 15, 2018

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Declaration

Personal information on this form is collected under the authority of Section 33(c) of Alberta's Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act, including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Students' personal information may be used by the University according to university policy, and operational needs. It is disclosed pursuant to federal and provincial regulatory reporting requirements, data sharing agreements with student governance associations, and health care providers as required. Direct any questions about this collection to the Admissions Services Supervisor, Faculty of Graduate Studies and Research, Killam Centre for Advanced Studies, 2-201 Killam Centre, Edmonton, AB T6G 2E1, 780-492-3499 or visit the [Information and Privacy Office website](#).

You must agree to the following declaration before submitting your application:

- I agree, if admitted to the University of Alberta, to comply with University regulations.
- I certify that the information in this application is true and complete in all respects and that I have withheld no information.
- I authorize the University to verify any information provided as part of this application.
- I understand that misrepresentation, falsification of documents, or withholding of requested information regarding this application are serious offences and may result in prosecution under the University's Code of Applicant Behaviour, Code of Student Behaviour and/or the Criminal Code of Canada.

* I agree to the above Declaration

Back

Save

Submit

Agree to the declaration but clicking on the checkbox.

Click 'save' and then 'next'



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Post-Baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time

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Back

Save

Submit

Ensure that the check boxes for all sections are checked.

Click the 'submit' button.



Find a Person | ONEcard

Faculty of Graduate Studies and Research

Logged In: Shawn Drefs

Application Fee Shopping Cart

All Outstanding Application Fees are Displayed Here.

Post-Baccalaureate Certificate in Rehabilitation Medicine, Pain Management - Part Time

Booking Reference: 0025321

Total Cost: \$ 100.00

Payment Options

A non-refundable application fee payment of \$100 CAD is required. You have the option to pay the fee yourself or have a third party pay on your behalf. Only payment made by a valid VISA or MasterCard will be accepted.

How will you pay this non-refundable application fee?

[Save and Return to Application](#)

[I Will Pay Now](#)

Third Party Payment

Enter the name and email address of the third party payer in the fields below and an invoice will be emailed to them so they can pay the application fee for you.

Name of Payer

Email Address of Payer

[Send Payment Request](#)

Pay the \$100.00 graduate application fee.

You can pay with credit card or have a third party pay on your behalf.

NOTE: Your application will not appear on the faculty side until the application fee payment is made.

QUESTIONS RE: APPLICATION?



Questions re: the application process contact Shawn
Drefs at [**sdrefs@ualberta.ca**](mailto:sdrefs@ualberta.ca)

Questions re: the online application contact FGSR AT:
[**grad.webadm@ualberta.ca**](mailto:grad.webadm@ualberta.ca)